

Wednesday October 22, 2014, 8:30 am – 9:30 am

Seelye B4, Seelye Hall

Present: Tom Laughner (Chair), Tony Caldanaro, Julia Collins, David Gregory, Simon Halliday, Elisa Lanzi, Sarah Moriarty, Joseph O'Rourke, Beth Powell, Dominique Thiebaut, H  l  ne Visentin, Mark Umstot

1. Introduction of Committee Members

- S. Moriarty is Chair of the Committee on Administrative Technology (CAT). She will attend CET meetings while T. Laughner will attend CAT meetings to facilitate collaboration between the two committees.

2. Selection of Co-Chair

- H  l  ne Visentin was elected as Co-Chair of the CET for Academic Year 2014-2015.

3. Online Learning Task Force

- J. O'Rourke spoke about the potential dissolution of the Online Learning Task Force and the implications of assimilating its work into the duties of the CET.
 - Grants awarded to students and faculty by the task force have primarily been based on blended learning.
 - Faculty Council is responsible for committee structures. The CET used to have six faculty representatives and currently has four (including the Sherrerd Center representative). There may be an increase in faculty membership.
 - The associate provost may co-chair the CET rather than a faculty member.
 - With an increase in responsibility there may be an increase in budget.
 - The group discussed funding for student and faculty projects.
 - There may be a change in emphasis to workshops instead of awarding individual grants.

4. Technology Support and Online Learning Initiatives

- T. Laughner will be making recommendations regarding the classroom support model as technology needs in the classroom continue to increase.

- The group discussed accessibility issues, particularly for students with learning disabilities.
 - D. Gregory stated that the Five Colleges IT directors met to discuss the creation of a full-time position focusing on accessibility. The position has been recommended to the directors, i.e., the presidents, of the Five Colleges.
- The group discussed long-term planning for online learning.
 - The Massive Open Online Course (MOOC) project *Women in Activism* is provided funding for archiving and digitization.

5. Agenda Discussion

- The group discussed the scope of the CET.
 - Some requests for funding that will not be met by the committee may be moved along to other areas responsible for providing funds.
- The committee will meet next before the Online Task Force meeting on Wednesday November 19.
 - J. O'Rourke will produce a written document and provide it to the CET before November 19.

6. CET Proposal: H el ene Visentin

- The proposal for the Junior Year Abroad (JYA) Paris Online Orientation Platform was approved on Monday October 20 for \$870.00.